



Guestlist

## > **Manage** your audience

### **Delegate Registration**

There is never enough time to spare when managing an event, so wouldn't it be great if there was a simple tool that can make delegate management a breeze? Enter Guestlist from Saville, your one stop shop for event technology to help you keep up to date with your guests ever-changing requirements.





Guestlist from Saville simplifies delegate registration, management, badging and live event check-in into one easy to use application to save you time, hassle and money.

Always up-to-date, our system allows delegates to register for your event including any breakout sessions plus it also advises you of any special dietary or accessibility requirements they may have. Once they arrive at your event, simply check them in on the preloaded iPad and give them their branded badge!

Each Guestlist app is created specifically for your event with a choice of options to easily manage your event planning process:

- > Quick and simple branded registration page for your guests
- > Track hotel and flight bookings
- > Manage accessibility and dietary requirements
- > Book appointments and register for breakout sessions
- > Easily create badges and delegate groupings
- > Create pre-event surveys and crowdsourced content

All of this functionality is easily managed from your Guestlist dashboard, or if preferred our experienced team can handle it all - saving you even more time! As with all our technologies, Guestlist can be integrated alongside Saville IDEA to create the complete digital journey for your delegates, from registration through to post event evaluation, all without missing a beat.

For more information call us on 0370 606 1100 or email [digital@saville-av.com](mailto:digital@saville-av.com).

See more at [www.saville-av.com/digitalevents](http://www.saville-av.com/digitalevents)